



## Key Facts

### Kingsbridge Creative Contractors Combined Policy Summary

The purpose of this policy summary is to help explain the cover provided by this insurance together with key features, benefits, limitations and exclusions. A copy of the full policy wording is available for download on the Kingsbridge Contractor Insurance website. This summary does not form part of the policy wording.

#### INSURER

QBE Insurance (Europe) Limited.

#### DEMANDS & NEEDS

This policy meets the demands and needs of professional freelance workers operating a UK registered single person Limited Liability Company or as a sole trader wishing to protect against liabilities arising out of their business activities. It caters for a wide range of insurable risks which such a company might face. You have not been provided with a personal recommendation on this insurance product.

Before purchasing the policy you should ensure You understand the cover provided and the restrictions and exclusions applicable.

#### PERIOD OF COVER

The policy runs for a period of 12 months from inception. Please note that each section of the policy has its own basis of cover and the detail which follows confirms this for each section.

#### RIGHT OF CANCELLATION

Both you and the Insurer have rights of cancellation.

If you wish to cancel the policy you must provide 30 days written notice to us at Kingsbridge Contractor Insurance, 9 Miller Court, Tewkesbury, Gloucestershire, GL20 8DN. Please note however that the annual premium is a minimum and deposit amount and no return premium will be allowed, in addition any balance due in instalments must be settled.

If the Insurer wishes to cancel the policy then they must give you 30 days written notice. In the event of the Insurer cancelling you will be entitled to a return of premium proportionate to the remaining policy period.

A fourteen (14) day cooling off provision applies within the first fourteen (14) days of policy inception. In the event you invoke cancellation under the cooling off period then the policy will cancel ab initio, that is no cover will have ever applied. All premiums will be refunded to you by the original payment method.

#### CLAIMS NOTIFICATION

Should you receive notification of a claim or feel that you may have a claim against the policy then you should contact Kingsbridge Contractor Insurance immediately on 01242 808740. Written notice of this claim notification may be requested where necessary.

The basis of cover for each section is different, and to ensure you are entitled to indemnity you must not delay notification. Failure to notify a possible claim could invalidate your entitlement to indemnity and leave you exposed to financial loss.

You should not make any admission of liability at any time as this could prejudice the Insurer's position.

#### CHOICE OF LAW AND JURISDICTION

This Policy shall be governed by the laws of England and Wales and any dispute in connection herewith shall be submitted to the exclusive jurisdiction of the English Courts.

## Sections 1 – Employers’ Liability

### PURPOSE OF COVER

To indemnify for legal liability in relation to death, bodily injury or disease suffered by employees in the course of their employment and happening during the Period of Insurance.

### KEY FEATURES

Limit of indemnity any one claim £10,000,000

### SIGNIFICANT LIMITATIONS AND EXCLUSIONS

- Claims relating to Terrorism are excluded
- Conditions apply in respect of work involving heat and work at heights in excess of 5m

### IMPORTANT NOTES

For Limited Liability Companies employing only their owner where that person also holds 50% or more of the share capital Employers’ Liability cover is not a legislative requirement. You should always ensure that you understand the legal obligations which apply to your own circumstances – if you are in any doubt please contact us.

## Section 2 – Public Liability & Products Liability

### PURPOSE OF COVER

To indemnify for legal liability in relation to accidental bodily injury, death, illness or disease to third parties and accidental loss or damage to third party property

### KEY FEATURES

- Limit of indemnity any one claim in respect of Public Liability £5,000,000
- Limit of indemnity any one claim (and in the aggregate) in respect of Products Liability £5,000,000

### SIGNIFICANT LIMITATIONS AND EXCLUSIONS

- Claims emanating from the USA/Canada are excluded
- Claims relating to Terrorism are excluded
- A £250 excess is payable in respect of claims for third party property damage.

## Section 3 – Professional Indemnity

### PURPOSE OF COVER

The policy will indemnify liability at law for damages and claimants' costs and expenses in relation to claims made during the Period of Insurance in relation to the performance of professional services which you are qualified to undertake, including any breach in contract to design, produce or supply deliverables.

### KEY FEATURES

Limit of indemnity any one claim £1,000,000  
Costs and Expenses inclusive

### SIGNIFICANT LIMITATIONS AND EXCLUSIONS

- Claims emanating from the USA/Canada are excluded
- Claims relating to patent infringement or disclosure of trade secret are excluded

A £500 excess applies to all claims and includes costs and expenses

### IMPORTANT NOTES

The cover provided in respect of Section 3 & 4 is on a 'claims made basis'. Any claim against these sections must be made within the Period of Insurance. If you do not to renew your policy then you should ensure you are covered for any claims which could arise from your activities both future and past – if you are in any doubt please contact us.

## Section 4 – Directors' & Officers' Liability

### PURPOSE OF COVER

To provide indemnity for claims made by reason of any wrongful act committed in the capacity of Director.

### KEY FEATURES

Limit of indemnity any one claim and in the aggregate £100,000

### SIGNIFICANT LIMITATIONS AND EXCLUSIONS

- Dishonest/fraudulent acts are excluded
- Claims relating to Financial Advantage are excluded
- Claims relating to Asbestos (in any way) are excluded
- Claims emanating from the USA/Canada are excluded

## Section 5 – Personal Accident

### PURPOSE OF COVER

To provide weekly financial benefit in the event that you are unable to work following an occupation related accident. In addition the cover will provide lump sum payments for eath or permanent disability as a result of an occupational accident.

### KEY FEATURES

- Temporary Total Disablement (weekly sum) payable for maximum 52 weeks up to £500 per week
- Accidental death benefit £100,000
- Loss of limb, eyes, speech or hearing, Permanent Total Disablement £50,000
- Proportionate loss cover for permanent partial disability is included

### SIGNIFICANT LIMITATIONS AND EXCLUSIONS

- The weekly benefit is not payable for the first 14 days after any accident
- Non occupational accidents are not covered
- Temporary Total Disablement benefit is limited to a maximum of 75% of the Insured's gross weekly wage, calculated on the 13 weeks immediately preceding the accident
- Pre-existing conditions for which treatment or advice has been received in the past 12 months are excluded
- Claims notified more than 90 days after the incident giving rise to any loss are excluded

### ROLES AND RESPONSIBILITIES

This insurance has been arranged by Kingsbridge Risk Solutions Limited which is authorised and regulated by the Financial Conduct Authority. Its FCA reference number is 309149. Kingsbridge Contractor Insurance is a trading division of Kingsbridge Risk Solutions Limited.

This insurance is underwritten by QBE Insurance (Europe) Limited which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority, number 202842. Registered office: Plantation Place, 30 Fenchurch Street, London EC3M 3BD. Registered in England. Registered number 1761561.

### COMPLAINTS

The full complaints procedure can be found in the policy wording. However, many concerns can be resolved straight away therefore in the first instance please get in touch with:

Kingsbridge Contractor Insurance  
9 Miller Court  
Tewkesbury  
Gloucestershire GL20 8DN

Website – [www.kingsbridge.co.uk](http://www.kingsbridge.co.uk)  
Telephone – 01242 808740

If **Your** problem cannot be resolved in this way, Kingsbridge Contractor Insurance will then advise **You** of **Our** complaint handling procedure.

### FINANCIAL SERVICES COMPENSATION SCHEME (FSCS)

QBE Insurance (Europe) Limited is covered by the FSCS. Any person entitled to indemnity under this policy may be entitled to compensation from the scheme if the Insurer is unable to fulfil its financial obligations.

Further information is available on [www.fscs.org.uk](http://www.fscs.org.uk) or by contacting the FSCS directly on 0800 678 1100.

